

2024-25 **PARENTPAY** A guide to our online payment service



What does ParentPay do?

- Enables you to pay for dinners and other items such as trips
- Offers a highly secure payment site
- Gives you a history of all the payments you have made
- Allows the merging of accounts if you have more than one child
- Shows you all items available for payment relevant to each of your children
- Emails a receipt of your payment to the email address you register

How does ParentPay help you?

- Gives you the freedom to make payments to school whenever and wherever you like
- Stops you having to write cheques or search for cash to send to school
- Gives you peace of mind that your payment has been made safely and securely
- Helps with budgeting; payments are immediate, there is no waiting for cheques to clear
- Payments for many of the larger trips can be made by instalments up to the due date
- ParentPay is quick and easy to use
- Allows you to see items purchased at breakfast, break and lunch times





How does ParentPay help our school?



- Reduces the administrative time spent on banking procedures
- Keeps accurate records of payments made to every service for every student
- Reduces paper 'waste'
- Allows for easy and quick refunds to be made back to your ParentPay account
- Improves communication between school and parents concerning payments
- Offers a more efficient payment collection process, reducing the amount of money held on school premises

How do I get started?



We will send you an activation letter during the first week of term to enable you to setup your ParentPay account. The activation letter will contain a personal activation username and password to enable you to log-in to ParentPay.

During the activation process you will be guided through changing your username and password to something more memorable; you can also merge your accounts if you have more than one child using ParentPay.



More details can be found on the ParentPay website:

www.parentpay.com

Alternatively, please contact Mrs J Nutter or Mrs P Mason on: Call - **01254 232 992** | Email - **finance@st-christophers.org**

